

Amended Budget

Converse County Senior Citizens Service District	
Budget Hearing Information	
PO Box 584	Location: Douglas Senior Citizens Center
Glenrock, Wyoming 82637	Date: 7/11/2022
307-262-3326	Time: 9:00 AM
Converse County	Budget Prepared by: Kathy Patceg

Date of Amended Budget Approval: 06/26/22

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The District, in conjunction with the Converse County Aging Services has funded much needed projects this year. The largest of which was a total remodel of the Douglas Senior Center Kitchen and dining room. Almost everything in the FY 22 has been completed. This budget year will continue to upgrade the buildings and parking lots along with other projects. The monthly allocation has been increased to \$95,000 and the project budget requested is \$2,653,500.00 for a total of \$3,793,500.00. The District Board will enter an agreement with an accounting firm to prepare our yearly audit and also contract with a bookkeeping firm help with reporting and financials. The District Board's budget will be \$46,200.

This year the District Board decided to invest funds for the future of the senior centers. The Board met with Wyoming Class and Converse County Bank and also contacted WyoStar. The Board decided to invest \$50,000 in Wyoming Class and \$50,000 in WyoStar to see which company we wanted to continue to invest with. At the March 14, 2022 meeting the Board moved to invest \$500,000 in WyoStar, \$500,000 with Wyoming Class and \$2,000,000 with Converse County Bank. All invested funds meet with the requirements of Wyoming State Statute.

The District Board also decided to hire a consultant to develop a Website. The domain name is www.converseseniors.org . It is coming along nicely and will help in keeping the public up to date with agendas, minutes, budgets, and other important information.

S-B RESERVE DESCRIPTION

\$500,000.00 remains in the reserve account for building and operations.

S-C

Names of Board Members	Date of End of Term
Tim Ricker	11/8/22
Kathy Patceg	11/15/24
Lucile Taylor	11/15/24
Rita Redig	11/15/24
Cheri Reese	11/8/22

Does the district have regular office hours exceeding 20 hours per week? **No**

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Converse County Clerk's Office

How and where are the notices of meeting posted for the public?
 Glenrock Independent and Douglas Budget newspapers

Where are the public meetings held?
 Douglas and Glenrock Senior Centers

AMENDED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-1	Total Budgeted Expenditures	\$21,900	\$2,508,948	\$3,839,700	\$3,839,700	\$3,839,700
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$3,100,000	\$3,100,000	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$5,192,702	\$6,170,394	\$7,193,815	\$7,193,815	\$7,193,815
S-5	<i>Amount requested from County Commissioners</i>	\$2,511,948	\$3,487,281	\$3,487,281	\$3,487,281	\$3,487,281
S-6	Additional Funding Needed :			\$0	\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-7	Operating Revenues	\$0	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$2,511,948	\$3,487,281	\$3,487,281	\$3,487,281	\$3,487,281
S-9	Government Support	\$0	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$3,655	\$6,014	\$0	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$2,515,603	\$3,493,295	\$3,487,281	\$3,487,281	\$3,487,281

FY 7/1/22-6/30/23 Converse County Senior Citizens Service District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-15	Capital Outlay	\$0	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0	\$0
S-17	Administration	\$21,900	\$2,508,948	\$3,839,700	\$3,839,700	\$3,839,700
S-18	Operations	\$0	\$0	\$0	\$0	\$0
S-19	Indirect Costs	\$0	\$0	\$0	\$0	\$0
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$21,900	\$2,508,948	\$3,839,700	\$3,839,700	\$3,839,700

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
S-22	TOTAL GENERAL FUNDS	\$2,677,099	\$2,677,099	\$3,706,534	\$3,706,534	\$3,706,534

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts					
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
S-26	c. Bond Funds	\$3,100,000	\$3,100,000	\$3,100,000	\$3,100,000	\$3,100,000
	Total Reserves (a+b+c)	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000
S-27	Amount to be added					
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$3,100,000	\$3,100,000	\$0
	Total to be added (a+b+c)	\$0	\$0	\$3,100,000	\$3,100,000	\$0
S-31	Subtotal	\$3,600,000	\$3,600,000	\$6,700,000	\$6,700,000	\$3,600,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$3,600,000	\$3,600,000	\$6,700,000	\$6,700,000	\$3,600,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 584
Glenrock, Wyoming 82637

PREPARED BY: Kathy Patceg

DISTRICT PHONE: 307-262-3326

Amended Budget

Converse County Senior Citizens Service District
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
R-1	Property Taxes and Assessments Received					
R-1.1	Tax Levy (From the County Treasurer)	\$2,511,948	\$3,487,281	\$3,487,281	\$3,487,281	\$3,487,281
R-1.2	Other County Support (see note on the right)					
	4001					
	4005					

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
R-2	Revenues from Other Governments					
R-2.1	State Aid					
	4211					
R-2.2	Additional County Aid (non-treasurer)					
	4237					
R-2.3	City (or Town) Aid					
	4237					
R-2.4	Other (Specify)					
	4237					
R-2.5	Total Government Support	\$0	\$0	\$0	\$0	\$0
R-3	Operating Revenues					
R-3.1	Customer Charges					
	4300					
R-3.2	Sales of Goods or Services					
	4300					
R-3.3	Other Assessments					
	4503					
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0	\$0
R-4	Grants					
R-4.1	Direct Federal Grants					
	4201					
R-4.2	Federal Grants thru State Agencies					
	4201					
R-4.3	Grants from State Agencies					
	4211					
R-4.4	Total Grants	\$0	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue					
R-5.1	Interest	\$3,655	\$2,757			
	4501					
R-5.2	Other: Specify <u>Investments interest</u>		\$3,256			
	4500					
R-5.3	Other: Additional _____					
R-5.4	Total Miscellaneous	\$3,655	\$6,014	\$0	\$0	\$0
R-5.5	Total Forecasted Revenue	\$3,655	\$6,014	\$0	\$0	\$0
R-6	Other Forecasted Revenue					
R-6.1	a. Other past due as estimated by Co. Treas.					
	4004					
R-6.2	b. Other forecasted revenue (specify):					
R-6.3	_____					
	4500					
R-6.4	_____					
	4500					
R-6.5	_____					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0	\$0

Amended Budget

Converse County Senior Citizens Service District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
E-1 Capital Outlay						
E-1.1 Real Property	6201					
E-1.2 Vehicles	6210					
E-1.3 Office Equipment	6211					
E-1.4 Other (Specify)						
E-1.5 _____	6200					
E-1.6 _____	6200					
E-1.7 _____						
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
E-2 Personnel Services						
E-2.1 Administrator	7002					
E-2.2 Secretary	7003					
E-2.3 Clerical	7004					
E-2.4 Other (Specify)						
E-2.5 _____	7005					
E-2.6 _____	7005					
E-2.7 _____						
E-3 Board Expenses						
E-3.1 Travel	7011	\$0	\$5,000	\$4,000	\$4,000	\$4,000
E-3.2 Mileage	7012	\$0	\$5,000	\$2,000	\$2,000	\$2,000
E-3.3 Other (Specify)						
E-3.4 Bonding	7013		\$2,000	\$1,000	\$1,000	\$1,000
E-3.5 Website	7013	\$690	\$300	\$1,000	\$1,000	\$1,000
E-3.6 _____						\$1,000
E-4 Contractual Services						
E-4.1 Legal	7021		\$2,000	\$3,000	\$3,000	\$3,000
E-4.2 Accounting/Auditing	7022	\$19,150	\$15,000	\$20,000	\$20,000	\$20,000
E-4.3 Other (Specify)						
E-4.4 Public Notice	7023	\$508	\$1,000	\$1,000	\$1,000	\$1,000
E-4.5 Bookkeeper	7023	\$0	\$0	\$7,200	\$7,200	\$7,200
E-4.6 _____						
E-5 Other Administrative Expenses						
E-5.1 Office Supplies	7031	\$1,552	\$2,000	\$3,000	\$3,000	\$2,000
E-5.2 Office equipment, rent & repair	7032	\$0	\$0	\$2,000	\$2,000	\$2,000
E-5.3 Education	7033	\$0	\$0	\$0		
E-5.4 Registrations	7034	\$0	\$0	\$0		
E-5.5 Other (Specify)						
E-5.6 Converse County Aging Services	7035	\$0	\$2,475,648	\$3,793,500	\$3,793,500	\$3,793,500
E-5.7 Dues/Memberships	7035	\$0	\$1,000	\$2,000	\$2,000	\$2,000
E-5.8 _____						
E-6 TOTAL ADMINISTRATION		\$21,900	\$2,508,948	\$3,839,700	\$3,839,700	\$3,839,700

Amended Budget

Converse County Senior Citizens Service District _____

FYE 6/30/2023 _____

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
E-7 Personnel Services						
E-7.1 Wages--Operations	7202					
E-7.2 Service Contracts	7203					
E-7.3 Other (Specify)						
E-7.4 _____	7204					
E-7.5 _____	7204					
E-7.6 _____						
E-8 Travel						
E-8.1 Mileage	7211					
E-8.2 Other (Specify)						
E-8.3 _____	7212					
E-8.4 _____	7212					
E-8.5 _____						
E-9 Operating supplies (List)						
E-9.1 _____	7220					
E-9.2 _____	7220					
E-9.3 _____	7220					
E-9.4 _____	7220					
E-9.5 _____						
E-10 Program Services (List)						
E-10.1 _____	7230					
E-10.2 _____	7230					
E-10.3 _____	7230					
E-10.4 _____	7230					
E-10.5 _____						
E-11 Contractual Arrangements (List)						
E-11.1 _____	7400					
E-11.2 _____	7400					
E-11.3 _____	7400					
E-11.4 _____	7400					
E-11.5 _____						
E-12 Other operations (Specify)						
E-12.1 _____	7450					
E-12.2 _____	7450					
E-12.3 _____	7450					
E-12.4 _____	7450					
E-12.5 _____						
E-13 TOTAL OPERATIONS		\$0	\$0	\$0	\$0	\$0

Amended Budget

Converse County Senior Citizens Service District _____

FYE 6/30/2023 _____

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
E-14 Insurance						
E-14.1 Liability	7502					
E-14.2 Buildings and vehicles	7503					
E-14.3 Equipment	7504					
E-14.4 Other (Specify)						
E-14.5 _____	7505					
E-14.6 _____	7505					
E-14.7 _____						
E-15 Indirect payroll costs:						
E-15.1 FICA (Social Security) taxes	7511					
E-15.2 Workers Compensation	7512					
E-15.3 Unemployment Taxes	7513					
E-15.4 Retirement	7514					
E-15.5 Health Insurance	7515					
E-15.6 Other (Specify)						
E-15.7 _____	7516					
E-15.8 _____	7516					
E-15.9 _____						
E-17 TOTAL INDIRECT COSTS		\$0	\$0	\$0	\$0	\$0

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
D-1 Debt Service						
D-1.1 Principal	6401					
D-1.2 Interest	6410					
D-1.3 Fees	6420					
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0	\$0

Amended Budget

Converse County Senior Citizens Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$2,677,099	\$2,677,099	\$3,706,534	\$3,706,534
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$3,600,000	\$3,600,000	\$6,700,000	\$3,600,000
C-1.6	Total Estimated Cash and Investments on Hand		\$6,277,099	\$6,277,099	\$10,406,534	\$7,306,534
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$3,600,000	\$3,600,000	\$6,700,000	\$3,600,000
C-2.3	Total Deductions (a+b)		\$3,600,000	\$3,600,000	\$6,700,000	\$3,600,000
C-2.4	Estimated Non-Restricted Funds Available		\$2,677,099	\$2,677,099	\$3,706,534	\$3,706,534

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0		
C-3.1	<i>Date of Reserve Approval in Minutes:</i>					
C-3.2	Amount to be added to the reserve					
C-3.3	<i>Date of Reserve Approval in Minutes:</i>					
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent					
C-3.6	a. _____					
C-3.7	b. _____					
C-3.8	c. _____					
C-3.9	<i>Date of Reserve Approval in Minutes:</i>					
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0	\$0
C-3.12						

	DOA Chart of Accounts
RESERVES	1090

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
C-4	Beginning Balance in Reserve Account (end of previous year)		\$500,000	\$500,000	\$500,000	\$500,000
C-4.1	<i>Date of Reserve Approval in Minutes:</i>					
C-4.2	Amount to be added to the reserve					
C-4.3	<i>Date of Reserve Approval in Minutes:</i>					
C-4.4	SUB-TOTAL	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
C-4.5	Identify the amount and project to be spent					
C-4.6	a. _____					
C-4.7	b. _____					
C-4.8	c. _____					
C-4.9	<i>Date of Reserve Approval in Minutes:</i>					
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0	\$0
C-4.11	Balance to be retained	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
C-4.12						

	DOA Chart of Accounts
BOND FUNDS	1060

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	Amended Budget
C-5	Beginning Balance in Reserve Account (end of previous year)		\$3,100,000	\$3,100,000	\$3,100,000	\$3,100,000
C-5.1	<i>Date of Reserve Approval in Minutes:</i>					
C-5.2	Amount to be added to the reserve			\$3,100,000	\$3,100,000	
C-5.3	<i>Date of Reserve Approval in Minutes:</i>					
C-5.4	SUB-TOTAL	\$3,100,000	\$3,100,000	\$6,200,000	\$6,200,000	\$3,100,000
C-5.5	Identify the amount and project to be spent					
C-5.6	<i>Date of Reserve Approval in Minutes:</i>					
C-5.7	Balance to be retained	\$3,100,000	\$3,100,000	\$6,200,000	\$6,200,000	\$3,100,000
C-5.8						
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0	\$0